



## **KING'S LEADERSHIP ACADEMY**

Hillock Lane, Woolston, Warrington WA1 4PF

Principal: Mr Shane Ierston

Contact for Admissions: Mrs Margaret Nicholls

Telephone: 01925 817939

### **ADMISSION ARRANGEMENTS – 2019/20**

Although King's Leadership Academy is a 'Free School' it is committed to maintaining its status as a comprehensive school, serving the whole community, with no use of selection in its admission arrangements and policies. In line with this ethos the Academy Trust will provide admission arrangements which are fair and reflect the needs of the whole community which the academy serves.

#### **King's Leadership Academy Vision**

To develop in each of our students the academic skills, intellectual habits, qualities of character and leadership traits necessary to succeed at all levels and become successful citizens in tomorrow's world.

#### **Process for Applications for Admission**

The governors of King's Leadership Academy are responsible for determining the school's Admission Policy. In undertaking this responsibility, the governors will be guided by the requirements of the law and will conform fully to the national admissions code.

The academy complies with school admissions legislation requiring local authorities to co-ordinate admissions arrangements in their area. Co-ordinated admission schemes provide a way to ensure that every parent living in a local authority receives an offer of one, and only one, school place on the same day. We are a member of Warrington Borough Council's Co-ordinated Admissions Scheme. All applications should be made through Warrington Borough Council's on-line admissions system at [www.warrington.gov.uk/admissions](http://www.warrington.gov.uk/admissions). Parents should have regard to the contents of the Secondary Admissions Information Booklet issued by the local authority.

Every child admitted to King's will be entitled to a 1-2-1 meeting with their parent and a member of staff. This takes place in the Spring Term and will ensure that we work together in the best interest of your child's transition. When King's was set up in 2012 it was always our intention to serve the parents and children of the local community. Since then the academy has become very popular and over subscribed. In order to fulfil this promise you will be asked, at your transition meeting, for 3 forms of evidence validating your address within our catchment area. Failure to provide evidence of residency in



the local community will result in the withdrawal of your child's place in the academy so that we can be equitable in the application of the distance category in our admissions code. Suitable evidence includes utility bills, council tax bills and bank statements. Mobile phone bills are not acceptable. It is also of importance to note, that the child's primary carer must live at the same location as the child. Children cannot be registered with other family members in order to circumvent the admissions policy. These checks are for the sole purpose of fairness to all children in our catchment area.

### **Planned Admission Number (PAN)**

The planned admission number for Year 7 in September 2019 will be 120. Please be advised that the academy is a popular choice with competition for places.

### **Oversubscription Criteria**

Where more applications are received than there are places available, after the admission of pupils with a statement of special educational need naming King's Leadership Academy, applications will be considered in accordance with the school's published oversubscription criteria:

The over subscription criteria are:

1. Children in care and children formerly in care (those who have ceased to be in care because they have been adopted, or became subject to a residence order, or a special order).
2. Siblings (pupils with elder brothers or sisters already attending the preferred school and expected to continue at the school in the following school year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit).
3. Children for whom a particular school is appropriate on genuine medical or social grounds. Such applications will be decided by King's Leadership Academy. (Applications on medical grounds will only be considered under this criterion if they are supported by an attached written statement from a doctor. This must demonstrate that there is a very specific connection between the child's medical need and the school requested).
4. Children of current permanent members of staff at King's Leadership Academy Warrington with a minimum of two years' service at the time that the application is made.
5. Five places from the 120 will be set aside to be offered as music scholarships for children with an aptitude for music. Applicants will be subject to an aural skills test which is designed not to discriminate in favour of those who have already had instrumental lessons. The tests will take place



during the month of November 2018. The successful applicants will receive a music scholarship at the academy.

6. Pupils living nearest to the school measured as a direct distance from the child's permanent place of residence to the site of the new school on Hillock Lane measured using a geographical information address point system based on the local and property gazetteer. This measures straight line distances from the address point of the permanent place of residence, in miles, to the address point of the school.
7. When the school reaches its published admission number from pupils within one of the categories listed above those pupils to be admitted from within that category will be those whose permanent place of residence is closest to the school as defined in oversubscription criterion 6.
8. In relation to children of multiple births, exceptionally it may be necessary to offer places over the published planned admission number. This is to ensure that, as far as possible, siblings (i.e. twins, triplets or children from other multiple births) can attend the same school.

#### **Under Subscription Criteria**

If the school is undersubscribed within a category, additional offers will be made to children from the other categories until the admission number of 120 is met or all applicants have been offered a place.

#### **Waiting List**

The school will maintain a waiting list from the end of the first academic term of the year. Places will be allocated using the over-subscription criteria. When a new child is added, the list will be ranked again in line with the over-subscription criteria.

#### **Admission to the Sixth Form**

King's Leadership Academy Sixth Form has a total capacity of 240 places, with up to 120 students entering Year 12. King's Leadership Academy students who meet the academic requirements transfer from Year 11. Applications are made by using the application form available from the academy website and in the sixth form prospectus and should be submitted to the academy directly.

#### **Academic entry requirements for King's Leadership Academy**

All students will come to study with us will choose 4 A levels with an opportunity to study Duke of Edinburgh and other UCAS accredited project based courses.



To meet the basic academic entry requirements to gain access to King's Leadership Academy Sixth Form, candidates must have successfully secured the English Baccalaureate at GCSE, and must normally hold at least a GCSE grade point 6 in the subjects they wish to study – or equivalent subjects in the case of an A level course not regularly part of a standard GCSE curriculum. In addition candidates must achieve a minimum of Grade Point 5 in English and Maths.

### **Oversubscription Criteria**

After the admission of any stated students whose statement names the academy, looked after children and previously looked after children who meet the academic criteria set out above will be given first priority.

The following criteria will then be applied in order when offering places to:

- 1 Internal applicants – Students in Year 11 at King's Leadership Academy who meet the entry requirements stated above; and
- 2 External applicants – Students from other schools or colleges who meet the entry requirements above.

### **Tie Break Criterion**

It is possible that at some stage of applying the above criteria, the academy becomes oversubscribed with requests for places. In these cases, students who live closest to the academy who meet the entry requirements above will be offered the places.

### **Additional Requirements**

Before an offer of a place can be made, information from the applicant's current school setting out predicted grades supporting a candidate's proposed course of study must be provided.

### **Appeals**

Any applicant refused entry to Year 12 may appeal to an Independent Appeal Panel.

Appeals should be sent to Mr S Ierston, Principal.



### **Schedule for Admissions to Year 7 in September 2019**

The timetable for admissions to Year 7 in September 2019 is set out below:

**September 2018** – Information and applications packs are made available for parents by the local authority.

**October 2018** – Preference forms are to be submitted to the authority by the given date.

**January 2019** – The authority sends preference forms to the academy and the Governor's Admissions Committee applies the agreed criteria. The academy informs the Local Authority which pupils are to be offered a place.

**March 2019** – The Authority advises parents whether their application has been successful and informs unsuccessful parents of their right of appeal.

### **Right of Appeal**

Parents who are not offered a place for their child have the right of appeal to an independent panel. The Appeals process will be conducted by the Local Authority. Parents wishing to appeal should write to School Admissions at Warrington Borough Council or email [schooladmissions@warrington.gov.uk](mailto:schooladmissions@warrington.gov.uk) within 21 days of the date of the notification of decision. Should an appeal be unsuccessful, the Governing Body will not consider further applications from the parents within the same academic year unless there have been significant and material changes in their circumstances.

This information is published by the governors in accordance with the relevant sections of the School and Standards Framework Act 1998 as amended by the Education Act 2002.

The appeals timetable is set out as follows:

- Appeals are expected to be lodged on or before 29<sup>th</sup> March 2019.
- All on time appeal requests will be heard during April and May.
- Appellants will receive at least ten school days' notice of their appeal hearing.
- It is expected that all additional evidence in relation to an appeal is submitted five days before the date of the appeal. This is to try and ensure that all parties have time to consider the additional evidence.
- Decision letters will be sent to appellants and the school up to five days after the appeal. For 'batch' appeals in relation to the normal rounds of admission, it will be five days after the final appeal for the school is heard.



### **How to make an In-Year application**

Applications outside the normal admissions round (“in-year admissions”) are made using the local authority ‘In-Year’ application form which must be returned to the local authority. If more applications are received than there are places available then all applications on the waiting list will be ranked in accordance with the over subscription criteria.

Principal – Mr. S. Ierston

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